

## **Regulations for Collaboration between Asia University and International Academic Institutions**

Approved by the 2nd Council Committee Meeting of the Center for International Academic Exchange (CIAE) of the Academic Year 2014 on 2015.02.09

Approved by the 4th Administrative Council Meeting of the Academic Year 2015 on 2015.11.18 and promulgated on 2015.11.26

Article 1. In order to encourage the engagement of faculty in academic research projects, and to promote the accumulation of individual academic research capacity and upgrade the level of academic research in our school, we, Asia University (AU), therefore, establish the “Regulations for Collaboration between Asia University and International Academic Institutions.”

Article 2. The definitions of academic collaboration in this Regulations are as follows:

1. Academic research collaboration.
2. Industry-academia collaboration.
3. Books and equipment sharing.
4. Collaboration of research project.
5. Joint supervision of dissertations.
6. Giving lectures.
7. Other matters relating to academic collaboration.

Article 3. Terms of service of researchers recruited in accordance with this set of regulations is one year in general. New applications shall be submitted for appointment renewals. Maximum amounts of subsidies for recruited researchers are their salary levels in their original countries (in general, each monthly pay is no more than the amount of a researcher’s 9-month original salary divided by 12 months). For terms less than 1 month, a research subsidy is calculated as—dividing the number of days by 30 days and then multiplying the resulting number by amounts of monthly research support funds. AU may provide subsidies for flight tickets and insurance premiums.

Article 4. Research subsidies described above and other relevant subsidies shall be reviewed and determined by an evaluation team consisted of dean of the Office of Research and Development (R&D) and heads of colleges in references to the “Ministry of Science and Technology (MOST) Guidelines for Recruiting Visiting Technology Personnel Subsidy,” for monthly payments, or the “Standard Table of Maximum Pays for Foreign Advisors, Professionals, and Academics Recruited by Each Unit,” for daily payments. Applications shall be submitted by appointment intending units of short-term researchers, e.g. colleges or research centers, to the Office of R&D to be

determined by an evaluation meeting organized by dean of the Office of R&D, who shall be the convener of the evaluation team.

Article 5. The researchers recruited in accordance with this set of regulations are divided into three categories—chair personnel, visiting personnel, and postdoctoral researchers—whose qualifications shall comply with applicable guidelines specified in the “MOST Guidelines for Recruiting Visiting Technology Personnel Subsidy”. To complete the appointment process, the appointment intending colleges or research centers, having reviewed and approved the applications, shall submit their meeting minutes (specifying levels of intended researchers, expected periods of stays in AU, and suggested standards of research subsidies), information of the applicants’ academic and professional experiences, and relevant documents of proof to the Office of R&D. After the approval of the meeting, approved applications will be submitted to the president for appointments and to the University Faculty Evaluation Committee for filing.

Article 6. Subsidy amounts for the teachers of each institute or department are approved and recommended by the heads of the institutes or departments. Approval standards are set by each institute or department.

Article 7. Teachers applying for these subsidies should attach relevant receipts and reports within one month after returning to Taiwan. These are submitted to the Office of R&D within the year of the subsidy, with funding write-offs handled according to the account write-off regulations of this school.

Article 8. Those receiving subsidies must submit electronic files containing the entire text of published papers and a report of attendance to the international conference to the email box of the business undertaker of the Office of R&D upon conclusion of the conference (during funding reimbursement).

Article 9. Receivers of subsidies shall each sign an administrative agreement or contract with the university (specifying the rights and obligations of the student during study/research abroad), and is obliged to attend university workshops relevant to studying abroad prior to and after travelling. Receivers of scholarships shall comply with rules specified in the administrative contract or agreement.

Article 10. The Regulations adopted by the Research and Industry-Academia Collaboration Development Committee and the Administrative Council shall come into effect after they are approved and promulgated by the President. Amendments must also undergo the same procedures.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of this Regulations, the Chinese language version shall prevail.*