

Regulations for Research Ethics Review for the Applications for Non-Biomedical and Human Research Projects in Asia University

Approved by the 7th Administrative Council Meeting of the Academic Year 2013 on 2014.02.26
and promulgated on 2014.03.20

Approved by the 7th Administrative Council Meeting of the Academic Year 2015 on 2016.03.23
and promulgated on 2016.03.29

Article 1. These Regulations have been established in accordance with the “the Ministry of Science and Technology (MOST)’s Council Human Research Governance Trial Program” and the “Ministry of Education Human Research Ethics Consultative Panel Inspection Guidelines” to guide the creation of “Asia University (AU) Ethics Review Committee” (the Committee), with the responsibility of protecting participants’ and researchers’ interests in projects involving human subjects (referred to as Human Research) and supervising to ensure that research studies comply with relevant ethics and laws.

Article 2. AU may dismiss the Committee members from their duties if they exhibit any one of the following:

1. Absence in three consecutive meeting sessions without valid reasons or missing more than one-third of total meetings held.
2. Having been found directly responsible for delays in three of the cases assigned for review.
3. Members who severely violate rules regarding conflict of interest.

Article 3. The Committee may commence its meetings only with the presence of at least half of its members. Resolutions are made only if voted in favor by at least two-thirds of those present at the meeting. No proxy attendance is allowed in meetings. Committee members who concurrently act as the host or supervisor of the project being reviewed must disassociate themselves from the review. These members are excluded from the required number of members needed to proceed with meetings and resolutions.

Article 4. The chairperson is to be nominated among the Committee members, whom the dean of Research and Development will recommend for the President's approval. The chairperson must satisfy one of the following criteria:

1. Having served as a review committee in one of the organizations described in Article 4, Paragraph 1 or 3 of MOST’s “Research Ethics Review Trial Program” for more than one year.
2. Having been certified by an international research ethics organization.
3. Possessing academic or practical experience in research ethics.

Article 5. The Panel shall convene monthly meetings. The chairperson may also convene extraordinary meetings in circumstances deemed necessary. The Panel may establish review guidelines, standards and procedures to guide its ethics reviews over human research projects.

Article 6. To ensure the utmost independence, the Panel shall conduct all reviews anonymously free of influence from NTNU administration and project hosts.

Article 7. The Regulations adopted by the Administrative Council shall come into effect after they are approved and promulgated by the President. Amendments must also undergo the same procedures.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of this Regulations, the Chinese language version shall prevail.